

Use this form to request an extension to a filing deadline.

<input type="checkbox"/> PROVINCIAL FILING (s. 280 of <i>Election Act</i>) <input type="checkbox"/> LOCAL FILING (s. 90 of <i>Local Elections Campaign Financing Act</i>)	NAME OF FILING ENTITY <hr/> AFFILIATION
TYPE OF FILING (i.e., 2019 Annual Financial Report, 2018 General Local Elections Disclosure Statement)	
ELECTORAL DISTRICT / JURISDICTION	
NAME OF INDIVIDUAL MAKING REQUEST	
POSITION OF INDIVIDUAL MAKING REQUEST (i.e., financial agent, principal official)	
ORIGINAL DEADLINE DATE (YYYY/MM/DD)	PROPOSED NEW DEADLINE DATE (YYYY/MM/DD)
REASON FOR EXTENSION REQUEST	
WORK PLAN TO RESOLVE ISSUES BY PROPOSED NEW DEADLINE DATE (optional)	
I, THE UNDERSIGNED, DECLARE THAT THE ABOVE INFORMATION IS ACCURATE TO THE BEST OF MY KNOWLEDGE AND BELIEF.	
SIGNATURE	DATE (YYYY/MM/DD)
OFFICE USE ONLY	
EXTENSION APPROVED (check one): YES <input type="checkbox"/> NO <input type="checkbox"/>	
CEO / DCEO SIGNATURE	DATE (YYYY/MM/DD)
IF APPROVED, NEW DEADLINE DATE (YYYY/MM/DD)	IF NO, EXPLAIN REASONS

EXTENSION REQUEST FORM – 4910

INSTRUCTIONS

GENERAL INSTRUCTIONS

1. Select provincial or local filing, as applicable.
2. Enter the name of individual or organization required to file.
3. Enter name of political party or elector organization affiliation, if applicable.
4. Enter year and type of filing.
5. Enter electoral district or jurisdiction relevant to filing, if applicable.
6. Enter name of individual making request.
7. Enter position of individual making request.
8. Enter original deadline date.
9. Enter proposed new deadline date. If accepted, this is the latest date without penalty the new report may be filed.
10. List reasons for extension request. Extensions are only granted in emergencies or extenuating circumstances.
11. Document a work plan to resolve the outstanding issues by the proposed new deadline date (optional).

SIGNATURE

12. The individual making the request must sign and date the form, declaring that the information provided is accurate to the best of their knowledge and belief.

For more information

Phone toll-free 1-800-661-8683 / TTY 1-888-456-5448

or contact

Elections BC

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